

Lubbock Fire Pension Fund  
Wednesday, November 8, 2017  
4223 85th Street, Lubbock Texas

The Lubbock Fire Pension Fund met in a Regular Meeting on Wednesday, November 8, 2017 at 1:00 P.M.

**Members Present**

Randy Butcher, Chairman  
Kevin Ivy, Vice-Chairman  
Steve Exter, Trustee  
Randy Lammons, Trustee  
Dub Wade, Trustee

**Members Absent**

Blu Kostelich, Secretary  
Alva Littlejohn, Trustee

**Staff Present**

Jack Watkins  
Krista Bailey  
Kayla Burcham  
Laura Watkins

**Contractors Present**

Dale Connors  
Andy Fiegel

Randy Butcher, Chairman, called the meeting to order at 1:00 p.m.

**1. October 11, 2017 Board meeting minutes**

Randy Lammons made a motion to approve the minutes from the October 11, 2017 Board meeting. The motion was seconded by Steve Exter and approved by the Board.

**2. Review sales and purchases**

The Board reviewed sales and purchases. No action was taken.

**3. Consultant presentation by Dale Connors and Andy Fiegel with Ellwood Associates**

Mr. Connors commented that the October performance reports were not ready and would be forwarded when complete.

Mr. Fiegel presented the 2017 3rd quarter performance report. He reviewed market fundamentals, international and domestic, before briefing the Board on the outlook for the market. Historical market highs, FED reduction of their balance sheets, disaster related volatility, as well as various sector performance comparisons were discussed.

**Kevin Ivy entered the meeting at 1:10 p.m.**

After completion of the performance review by Mr. Fiegel, Mr. Connors outlined strategy underlying current investment allocations to Private Equity and Private Credit. He presented reviews for two firms for Private Equity considerations, RCP Advisors and Tailwind Capital Group.

Ownership, managers and staffing, investments and structures, returns, and offerings were compared and contrasted. Investment terms, fees, and available investments were presented, as well as case studies.

**Kevin Ivy left the meeting at 1:50 p.m.**

After discussion by the Board, Randy Lammons made a motion to invest \$5.25 million with Tailwind Fund III Onshore investment. After additional discussion about contract review, Mr. Lammons amended his motion to invest \$5.25 million with Tailwind Fund III Onshore investment, contingent upon contract review. The motion was seconded by Dub Wade and approved by the Board.

Mr. Fiegel presented manager search results for Private Credit managers, Golub Capital and Monarch Capital Partners. Fundamentals on both firms were reviewed, highlighting contrasts where appropriate. History, past performance, fees and investment structure were presented and discussed by the Board.

Randy Lammons made a motion to invest \$2.5 million in the Golub GCP XI Onshore Fund, contingent upon contract approval. The motion was seconded by Dub Wade and approved by the Board.

Chairman Butcher called for a 5 minute break and 2:25 p.m.  
Mr. Connors and Mr. Fiegel left the meeting.  
The meeting resumed at 2:30 p.m.

**4. Discussion and action on Consultant's presentation**

No further discussion on the Consultant's presentation was entertained. Actionable motion occurred during the above presentation as indicated.

**5. Approve the final report of the actuarial valuation as of December 31, 2016, as presented by John M. Crider, Jr. at the October 11, 2017 Board meeting**

Randy Lammons made a motion to approve the final report of the actuarial valuation as of December 31, 2016, as presented by John M. Crider, Jr. at the October 11, 2017 Board meeting. The motion was seconded by Steve Exter and approved by the Board.

**6. Consider proposal from John M. Crider, Jr. to perform the December 31, 2018, actuarial valuation**

Randy Lammons made a motion to accept the proposal from John M. Crider, Jr. to perform the December 31, 2018, actuarial valuation. The motion was seconded by Steve Exter and approved by the Board.

**7. Consider invoice from John M. Crider, Jr. in the amount of \$20,500.00 for actuarial services**

Randy Lammons made a motion to approve payment of the invoice from John M. Crider, Jr. in the amount of \$20,500.00 for actuarial services. The motion was seconded by Steve Exter and approved by the Board.

**8. Consider expenses from TEXPERS Basic Trustee Training, October 20, 2017, in Austin, Texas, in the amount of \$1,019.65**

Randy Lammons made a motion to approve the expenses from TEXPERS Basic Trustee Training in the amount of \$1,019.65. The motion was seconded by Steve Exter and approved by the Board.

**9. Consider invoice from Glenn Goldwater in the amount of \$3,000.00 for pension information services**

Randy Lammons made a motion to approve payment of an invoice from Glenn Goldwater in the amount of \$3,000.00 for pension information services. The motion was seconded by Dub Wade and approved by the Board.

**10. Consider invoice from Frost Insurance in the amount of \$21,008.00 for Directors and Officers insurance**

Dub Wade made a motion to approve payment of the invoice from Frost Insurance in the amount of \$21,008.00 for Directors and Officers insurance. The motion was seconded by Randy Lammons and approved by the Board.

**11. Consider invoice from Hartford Insurance in the amount of \$795.00 for Business Owner's Liability insurance**

Dub Wade made a motion to approve payment of the invoice from Hartford Insurance in the amount of \$795.00 for Business Owner's Liability insurance. The motion was seconded by Randy Lammons and approved by the Board.

**12. Consider payment of insurance premiums from benefits according to the HELPS Act**

Randy Lammons made a motion to continue offering payment of health insurance premiums from retiree benefits for Medicare eligible retirees. The motion was seconded by Steve Exter and approved by the Board.

**13. Conduct an executive session pursuant to section 551.074 of the Government Code regarding applications for disability benefits**

At 2:55 p.m., the Board entered into executive session to consider applications for disability benefits. The Board concluded executive session and returned to regular meeting at 3:35 p.m.

**14. Benefit Applications, Changes, and QDROs (Qualified Domestic Relations Order)**

Randy Lammons made a motion to approve a service retirement benefit for Robert Loveless. The motion was seconded by Dub Wade and approved by the Board.

Randy Lammons made a motion to approve disability benefit continuation for Travis Parkinson. The motion was seconded by Dub Wade and approved by the Board.

Randy Lammons made a motion to approve a disability benefit for Levi Rudder. The motion was seconded by Dub Wade and approved by the Board.

Randy Lammons made a motion to terminate the service retirement for Steve Setliff, due to death. The motion was seconded by Steve Exter and approved by the Board.

Randy Lammons made a motion to approve a widow's benefit for LeAnn Setliff, and a dependent child benefit for Nathaniel Setliff. The motion was seconded by Steve Exter and approved by the Board.

**15. Administrator's Report**

- Custodial Bank Report-- \$192,340,334.30
- Office expenses
- October financial worksheet
- Investments updates

**16. Committee reports**

There were no committee reports.

**17. Public comment**

No public comment was made.

**Randy Lammons made a motion to adjourn. The motion was seconded by Steve Exter and approved by the Board. The meeting adjourned at 3:50 p.m.**

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James R. Butcher, Chairman

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Randy Lammons, Trustee